

GD GOENKA PUBLIC SCHOOL, GWALIOR

GDGPS/CIR/P/2022-23/12

02 July 2022

CIRCULAR NO:12

Online Classes due to Local Elections

Dear Parents,

The school is again shifting to **online classes via zoom** with effect from **Monday, 04 July till Wednesday, 06 July 2022** as there are certain inevitable school conveyance issues, due to **Local Elections**.

Kindly note the following points:

- The timetable will remain the same. In the case of 1A & 1B and 9 A & 9B, the timetable of section "A" will be followed.
- No online classes will be held for the subjects such as Music / Dance, Art & Craft, Sports, Swimming/Target Shooting/Archery, Coding/Robotics, Lab Classes etc.
- The school will follow Zoom as the platform for online classes

Class Timing:

BELL TIMINGS		
Period	Timing	Duration
Reporting	07:40 am	
Assembly	07:45 – 08:00	15 Min.
CT Period	08:00 – 08:05	05 Min.
1 Period	08:05 – 08:40	35 Min.
2 Period	08:40 – 09:15	35 Min.
Fruit Break	09:15 – 09:25	10 Min.
3 Period	09:25 – 10:00	35 Min.
4 Period	10:00 – 10:35	35 Min.
5 Period	10:35 – 11:10	35 Min.
6 Period	11:10 – 11:45	35 Min.
Lunch Break	11:45 – 12:00	15 Min.
7 Period	12:00 – 12:35	35 Min.
8 Period	12:35 – 01:10	35 Min.
9 Period	01:10 – 01:45	35 Min.
Diary Period	01:45 – 01:55	10 Min.

TECHNICAL INSTRUCTIONS:

- Download Zoom App from the play store / App Store.
- Click on the "Join a Meeting" button

- Enter the [login ID](#) and [Passcode](#) provided by the subject teacher in the class WhatsApp Group.
- Click on the Join button

GENERAL INSTRUCTIONS:

- Download the timetable and time sequence already given in the WhatsApp Group.
- After attending the live classes, using the CORADIUS Connect+ App, all the students should go through the explanation notes, and assignments of the subject and solve the assignments as asked for.
- Kindly ensure your ward's presence at least 05 minutes before the scheduled classes by clicking on the link to be provided.
- Ensure that your ward gets internet connection, preferably 02 GB data per day, to the laptop or mobile phone.
- Choose a silent place at home where there is sufficient light.
- As soon as joining the live classes, it is compulsory for every student to mute the audio. Frequent muting and unmuting is strictly prohibited.
- Video of every student should be in ON position.
- Audio Level of the phone / laptop should be maximum although it is mute. This will enable you to listen clearly.
- Decent, presentable dress should be worn by every student.
- Water bottle should be kept near the seat of your ward.
- Earphones / headphones are to be used preferably.
- Join the class with the needed materials (notebook, pen and textbook etc.)
- Ask your ward to write down the lecture notes in a notebook, if possible. This will help your ward to concentrate in the live classes.
- The live classes will normally be of 35 minutes out of which the last 05 minutes are meant for doubt clearing.
- In case your ward has any doubt with regard to the subject being taught, ask him / her to write "DOUBT" in the Chat Box. The teacher will then ask that student to unmute the microphone and ask the student to raise the doubt.
- Live Class Link will be provided through the WhatsApp Group. You should click on the link as per the time slot provided.
- Attendance of every student is compulsory in the online classes.
- No Parent is supposed to interrupt the teacher while teaching.
- Most importantly, DO NOT SHARE THE LINK with anybody.
- No outsider should be permitted to sit with your ward for attending live classes.
- Do not connect your mobile phones / laptops with electricity points when there is heavy rain & thunder accompanied by frequent power cuts.

- Kindly purchase textbooks & notebooks of your ward. Please ensure that your ward completes the classwork (chapter notes) in the notebook timely.
- If your ward is using mobile phone, ask him / her to view it in the landscape mode so that the entire blackboard will be visible.
- In case your ward is struggling in viewing the screen properly or facing any difficulty, please ask him to leave session and join again, by clicking Join Meeting/Join now

Principal